

Statistical survey on the work of independent catering facilities - sole proprietors

T_UG.11A_A_EN_2024_1

Reference Metadata in ESMS 2.0 structure

1	Contact
1.1	Contact organisation
State Statistical Office	
1.2	Contact organisation unit
Department for tourism, internal trade and services	
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2	Metadata update
2.1	Metadata last certified
28/05/2025	
2.2	Metadata last posted
28/05/2025	
2.3	Metadata last update

28/05/2025	
3	Statistical presentation
3.1	Data description
Data on turnover, total and by types of services, turnover by types and categories of facilities, employees, and capacity expressed by the number of seats.	
3.2	Classification system
<ul style="list-style-type: none"> National classification of activities - NKD Rev.2 (by NACE Rev.2) Nomenclature of territorial units for statistics - NTES (by NUTS) 	
3.3	Sector coverage
I/3 – Accommodation and Food Service Activities (divisions 55 and divisions 56)	
3.4	Statistical concepts and definitions
<p>A private catering establishments - sole proprietors shall be any catering business entity and establishment that is registered to provide catering services.</p> <p>A catering establishment shall be any catering facility, the activity of which is defined by articles of association, in accordance with the catering services it provides (hotel, motel, restaurant, cafe, bar, etc.).</p> <p>Data on turnover in catering trade and services is the value of provided board and lodging services, food, beverages, as well as other commodity and non-commodity services (sales of tobacco, souvenirs, transport of guests and luggage, postal services and etc.). The value of the turnover is expressed at current prices, including VAT.</p>	
3.5	Statistical unit
Statistical unit: Private catering establishments - sole proprietors that according to the National Classification of Activities - NKD Rev.2 are in the sector I Accommodation and Food Service Activities, in the divisions 55 Accommodation and 56 - Food and beverage service activities.	
3.6	Statistical population
Private catering establishments - sole proprietors that according to the National Classification of Activities - NKD Rev.2 are in the sector I Accommodation and Food Service Activities, in the divisions 55 Accommodation and 56 - Food and beverage service activities.	
3.7	Reference area
<ul style="list-style-type: none"> NUTS 1 and 2 (Republic of North Macedonia) NUTS 3 (Statistical regions) NUTS 4 (Municipalities) NUTS 5 (Settlements) 	
3.8	Time coverage
<ul style="list-style-type: none"> From first quarter 1972. 	

3.9	Base period
Not applicable.	
4	Unit of measure
Number, denars, index, rate (%).	
5	Reference period
Year.	
6	Institutional mandate
6.1	Legal acts and other agreements
<p>NATIONAL LEGISLATION</p> <p><u>Law on State Statistics</u> ("Official Gazette of the Republic of Macedonia" No. 54/1997, 21/2007, 51/2011, 104/2013, 42/2014, 192/2015, 27/16, 83/18, 220/18 and "Official Gazette of the Republic of North Macedonia" No. 31/20)</p> <p><u>Programme of Statistical Surveys 2023-2027</u> ("Official Gazette of the Republic of North Macedonia" No. 29/23 and 57/25)</p>	
6.2	Data sharing
Not applicable.	
7	Confidentiality
7.1	Confidentiality - policy
<p>1. The protection of individual data is regulated by the <u>Law on State Statistics</u> .</p> <p>2. The basic principles and activities undertaken to ensure data confidentiality are described in the <u>Policy on Statistical Confidentiality</u>.</p>	
7.2	Confidentiality - data treatment
<p>Pursuant to Article 38 of the <u>Law on State Statistics</u> and the <u>Policy on Statistical Confidentiality</u>, individual data are not published.</p> <p>When releasing data from this survey at an aggregated level, there is no need for additional data treatment for the purpose of ensuring confidentiality.</p>	
8	Release policy
8.1	Release calendar
The date of data publication is determined in the Advance Release Calendar, which is updated quarterly.	
8.2	Release calendar access
<u>Releases Calendar</u>	

8.3	User access
<p>All users have equal access to statistics at the same time: this means that the publication dates are announced in advance and no user has access to official statistics before they are published.</p> <p>Statistical data are first published in the "News Releases" edition on the website of the State Statistical Office at 12:00.</p>	
9	Frequency of dissemination
Annual.	
10	Accessibility and clarity
10.1	News release
Not applicable, statistical survey data are not disclosed in a release.	
10.2	Publications
<p><u>Statistical Yearbook</u></p> <p><u>Regions of the Republic of North Macedonia</u></p>	
10.3	On-line database
<u>MakStat database - Tourism and catering trade</u>	
10.4	Micro-data access
<p>The use of microdata by external users is possible only for research purposes and is done in accordance with the <u>Law on State Statistics</u> (Article 41, Article 42 and Article 43). Access to anonymised microdata is defined by an internal procedure of the State Statistical Office "<u>Access to anonymised microdata for scientific research purposes</u>"</p>	
10.5	Other
At the request of users, data are also prepared in a form according to their needs.	
10.6	Documentation on methodology
<p>The methodological notes are available on the web site of the State Statistical Office.</p> <p><u>Methodological explanation</u></p>	
10.7	Quality documentation
11	Quality management
11.1	Quality assurance
<p>The quality of the processes and products in the State Statistical Office is ensured by adhering to the <u>European Statistics Code of Practice</u> and the Quality Assurance Framework within the European Statistical System (<u>ESS Quality Assurance Framework</u>). The quality criteria are also determined in the <u>Law on State Statistics</u> in Article 4b and Article 4c.</p>	

11.2	Quality assessment
<p>The State Statistical Office carries out statistical activities in accordance with the Statistical Business Process Model, which is based on the international model - Generic Statistical Business Process Model (GSBPM).</p> <p>The application of this model and international standards in statistical production ensures a high level of accuracy and comparability of data.</p>	
12	Relevance
12.1	User needs
<p>The data is used by multiple users such as the Government and government institutions, banks, private companies, universities.</p> <p>The data are for:</p> <ul style="list-style-type: none"> • monitoring and analysis of the situation and trends in the field of tourism and catering services in the country; • decision-making for the implementation of tourism and catering services policies; • for calculation of GDP. 	
12.2	User satisfaction
<p>Starting from 2009, the State Statistical Office conducts a User Satisfaction Survey every three years.</p>	
12.3	Completeness
<p>All levels of aggregation for data on turnover, total and by types of services, turnover by types and categories of facilities and employees are calculated and published at national level.</p> <p>Completeness of data at the national level = 100%</p>	
13	Accuracy and reliability
13.1	Overall accuracy
<p>The survey methodology and the data collection method ensure good coverage and accuracy of the data.</p>	
13.2	Sampling error
<p>Not applicable, the statistical survey is with total coverage.</p>	
13.3	Non-sampling error
<p>Errors in coverage: The full scope. Reporting units are reminded to fulfill their obligation.</p> <p>Errors in processing: In the application for data processing, the control rules and calculations of output data are implemented.</p> <p>Errors in non-response: Imputation is not performed with data from some previous period.</p>	

14	Timeliness and punctuality
14.1	Timeliness
T+180	
14.2	Punctuality
The data are published on the day announced in the Advance Release Calendar.	
15	Coherence and comparability
15.1	Comparability - geographical
There is geographical comparability of the released data at national level, regional level and municipality level, i.e data are comparable on NUTS 1 and 2 level (Republic of North Macedonia), NUTS 3 (regions) and NUTS 4 (municipality).	
15.2	Comparability - over time
From 1972, a time series of annual data on turnover, employees and number of seats. The number of reference periods in the time series is 52.	
15.3	Coherence - cross domain
Inter-domain coherence has not been investigated.	
15.4	Coherence - internal
Internal data coherence is ensured, data is controlled and analyzed in the production process.	
16	Cost and burden
Data collection is by questionnaire, a total of 400 questionnaires per year.	
The average time to complete the questionnaire ranges between 30 and 360 minutes.	
17	Data revision
17.1	Data revision - policy
Data revision is made in accordance with the Statistical Data Revision Policy of the SSO	
17.2	Data revision - practice
Not applicable, no data audit in this statistical survey.	
18	Statistical processing
18.1	Source data
Source data: The data on private catering establishments - sole proprietors.	
The data on catering are collected according to the reporting method through the regular annual statistical reports submitted by the Regional departments at the Public Revenue Office.	
18.2	Frequency of data collection

Annual.	
18.3	Data collection
<p>The data are collected with the statistical questionnaire: Annual report on catering services for private catering establishments - sole proprietors UG.11A. Regional departments at the Public Revenue Office on the basis of the received tax return forms before the time of processing at the State Statistical Office, fill in questionnaires for turnover, total and by type of service, and employees, and submit to SSO.</p>	
18.4	Data validation
<p>Data verification is done in accordance with the defined control criteria.</p> <p>Data control is performed before and after data entry. For deviations we contact the reporting units. Verification is also done on the final indices before their publication.</p>	
18.5	Data compilation
<p>Data collection is done through the regional offices. Data received from business entities, are verified and after possible corrections in consultation with the reporting units, are entered in an application with on-line controls. After data entry, another control is made in order to check/compare the values with the previous year and logic and accuracy of the data.</p>	
18.6	Adjustment
<p>Not applicable, no time series adjustment and seasonal data adjustment is applied.</p>	
19	Comment
<p>No comment</p>	
A.1	Annexes